

ARTIST AND EXHIBITION PROPOSAL

Submission guidelines

Thank you for your interest in submitting an exhibition proposal to the Herrett Center for Arts and Science. We are always interested in seeing new work, especially work by artists from Idaho. In order to best consider your proposal, we require the following materials:

1. Exhibition Proposal/Artist Statement:

Please include clear reasons for why the Herrett Center/Jean B. King Gallery is an appropriate venue for your proposal.

2. Curriculum Vitae

A current copy

3. Slides or digital images:

A CD or a flash drive with up to 20 images in .jpeg files or PowerPoint, with artist name, title of work, date, media, dimensions in inches, and an arrow indicating the proper direction. Indicate if work will be for sale and include a list of value of work. Please include a separate inventory list with artist's name, titles of work in order, date, media and dimensions in inches on the disc, and a hard copy.

4. Selected Press:

Include all reviews and newspaper, magazines, web articles etc.

5. Catalogues

Please keep in mind that we receive many proposals during the year. The proposals are reviewed twice a year by a Committee for the exhibition proposals. You will receive a reply within 3-4 months of your submission. PLEASE DO NOT CALL regarding the status of your materials, as we respond to all of the submissions after each review.

Please note that we cover a cost of shipping/travels up to \$500 one way, advertisement, and the opening reception.

Materials can be mailed to:

CSI Art Department

Attn: Milica Popovic, Jean B. King Gallery Manager

P.O. Box 1238

Twin Falls, ID 83303-1238